

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – OCTOBER 14, 2021**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Jeff Eydmann	Alderman Joe Prince
Alderman Mike Jokerst	Alderman Bob Donovan
Alderman Mike Raney	Alderwoman Susan Johnson
Alderwoman Ashley Armbruster	

Absent: Alderman Gary Smith

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (see attached report) City Administrator Welch asked the Board of Aldermen how they wanted to handle the November and December Board meetings. Both meetings in November would be on a scheduled holiday and the second meeting in December is scheduled for December 23, 2021. A motion by Alderman Prince, second by Alderman Donovan to move the first meeting in November to Thursday, November 18, 2021. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Prince, second by Alderman Donovan to cancel the second meeting scheduled for November 25th and December 23, 2021. Motion carried 7-0-1 with Alderman Smith absent.

STAFF REPORTS.

KENNY STEIGER – FIRE CHIEF (see attached report) Fire Chief Steiger handed out information he collected from surrounding Cities on what they pay volunteer fire men to respond to fire call outs.

DAVID BOVA – COMMUNITY DEVELOPMENT ADMINISTRATOR (see attached report)

COVID DISCUSSION. City Administrator Welch reported that Covid Numbers are down to 3-4 cases per week and that when Covid discussion was put back on the agenda it was in agreement that the so called magic number would be 10. After some discussion the Board agreed to pull the suggested mask mandate in City buildings effective Friday, October 15, 2021.

COMMITTEE REPORTS. Alderwoman Armbruster reported that there will be a Park Board meeting on Monday, October 25, 2021 and they will be discussing the RFQ's that were received seeking fundraising firms for a multi-million dollar master plan improvement to Pere Marquette Park. There will also be a Movie in the Park on Saturday, October 30th and they will be doing the annual "Pumpkin Carving" event the same evening as the movie in the Pere Marquette Park.

PUBLIC COMMENTS. Claudia Stuppy, 900 Market Street, Ronald Klein, 3 Boyer Place and Rick Figge, 973 S. Gabouri Street all addressed the Mayor and Board of Aldermen concerning water run-off issues in their area. All three residents are concerned because it has become evident that the water run off has increasingly become worse in the last 6-7 years. Ms. Stuppy asked that as a short term solution if the City could oversee that all the ditches are cleaned out properly and on a more long term issue if the City could have someone (engineer) look at this area and possibly produce documentation on what could be done to help prevent future water issues.

CONSENT AGENDA.

- Approval of the Minutes of the September 23, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the September 23, 2021 Board of Aldermen Work Session.
- Approval of the Closed Session Minutes of the September 23, 2021 Board of Aldermen Meeting.
- **RESOLUTION 2022-01.** A RESOLUTION RE-APPOINTING GINA BRYANT TO THE STE. GENEVIEVE PLANNING AND ZONING COMMISSION.
- **RESOLUTION 2022-02.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE WELCOME CENTER TO APPLY FOR A GRANT WITH THE STE. GENEVIEVE MUNICIPAL BAND GRANT PROGRAM FOR RURAL HERITAGE DAYS.
- **RESOLUTION 2022-03.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI ALLOWING SPECIAL PERMISSION TO THE CEMETERY RULES.
- **RESOLUTION 2022-04.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A CONTRACT WITH CHARTER COMMUNICATIONS – SPECTRUM ENTERPRISE.
- **RESOLUTION 2022-05.** A RESOLUTION BY THE BOARD OF ALDERMEN ESTABLISHING A REIMBURSEMENT AMOUNT FOR THE SIDEWALK REPLACEMENT/REPAIR PROGRAM.
- **RESOLUTION 2022 – 06.** A RESOLUTION APPROVING A PROPOSAL FROM PRECISE DIGITAL, LLC FOR THE PURCHASE OF VIDEO CAMERA SURVEILLANCE EQUIPMENT FOR THE STE. GENEVIEVE POLICE DEPARTMENT IN AN AMOUNT NOT TO EXCEED SEVEN THOUSAND NINE HUNDRED NINETY ONE DOLLARS. (\$7,991.00)
- **RESOLUTION 2022-07.** A RESOLUTION BY THE STE. GENEVIEVE BOARD OF ALDERMEN APPROVING THE PURCHASE OF COMPUTER EQUIPMENT FOR CITY HALL AND THE POLICE DEPARTMENT AS PART OF A CYBERSECURITY UPGRADE.

- Approval of a **REVISED** Street Closure Request from French Colonial America for their “Pecanapalooza” event which will be held on Saturday, November 6, 2021. Requested revised closure: (Market Street from Third Street to Main Street and Main Street from Market Street to South Gabouri) 8 a.m. to 7 p.m.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

OLD BUSINESS.

BILL NO. 4454. AN ORDINANCE REPEALING AND REPLACING SECTION 600.020 LICENSE REQUIRED – CLASSES OF LICENSES. 2ND READING. A motion by Alderwoman Johnson, second by Alderman Eydmann, Bill No. 4454 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Joe Prince, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderwoman Susan Johnson, Alderman Bob Donovan, Alderman Mike Raney, and Alderwoman Ashley Armbruster. Nays: None Absent: Alderman Gary Smith, Motion carried 7-0-1. Thereupon Bill No. 4454 was declared Ordinance No. 4374 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.


BILL NO. 4455. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING A PAYMENT TO DONZE CONSTRUCTION, INC. OF STE. GENEVIEVE, MISSOURI FOR THE REMODEL OF THE CITY POLICE DEPARTMENT & BASEMENT IN AN AMOUNT OF \$149,694.42. 1ST & 2ND READING. A motion by Alderman Jokerst, second by Alderman Raney, Bill No. 4455 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Smith absent. A motion by Alderwoman Johnson, second by Alderman Raney to proceed with the second and final reading of Bill No. 4455. Motion carried 7-0-1 with Alderman Smith absent. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4455 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Joe Prince, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderwoman Susan Johnson, Alderman Bob Donovan, Alderman Mike Raney, and Alderwoman Ashley Armbruster. Nays: None Absent: Alderman Gary Smith, Motion carried 7-0-1. Thereupon Bill No. 4455 was declared Ordinance No. 4375 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:39 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

October 14, 2021 UPDATE 1

1. With November and December approaching we need to determine our meeting schedule for those months. The second meeting in November will fall on Thanksgiving, while the second meeting in December falls on December 23. We can meet for our regular 1st Thursday date of November 11 and call a special session if need be on Monday, November 22. Same for December—meet on our regular date of December 9 and have a special session on December 20 if we have urgent business.
- ~~2. Street paving preparation began last week with a rain delay on Monday, Oct. 11. Paving is estimated to take 10 business days to complete when Bauman begins.~~
3. FEMA is providing a couple of days of training for Continuity of Operations in the event of a disaster and I will be attending that webinar Thursday and Friday, October 21 & 22 from 8:30a to 1p.
4. We will have bid openings on Thursday October 21 for the burglar/fire alarm and skylight replacement that need to be done at the Welcome Center. We will start that at 10a.
5. The Federal Government has instituted a Victims Economic Security and Safety Act (VESSA) and the State of Missouri has revised the statutes that requires employers with 20 – 49 employees to institute 1 week of unpaid leave in any 12 month period for those victims of domestic or sexual violence or those family members that can assist. Ste. Genevieve has 17 fulltime employees. Do you wish for us to consider adding it to our personnel manual? I have attached the flyer that employers are to hand out to employees for the mandated businesses.
6. Vern Bauman Contracting will not be paving tomorrow due to the rain forecasted and didn't pave today for the same reason. They will be starting up again Monday.
7. ARPA reporting deadlines for the first year have been extended. Originally we were to submit a report at the end of this month. That has now been extended to April 20, 2022.

Monthly Operations Report

Date: **September, 2021**

Calls for Assistance:

- SGFD responded to **18** emergency calls in **September**
- Total so far this year **153** calls, **down 8** calls from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed, contact any SGFD firefighter if interested.

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training September 20th was Rural water supply and drafting**
- **I attended a 40 hour Fire Service Inspector Class and have completed the practical testing. I will be attempting the written testing later this month. Once completed I will be certified by the Missouri State Fire Marshals Office.**

Meetings Attended

- Ozark Firefighters meetings – **Cancelled**
- Bi County Chiefs Meeting – **Cancelled**
- **Attended a meeting with Ste Gen Public Resource officer and administration on emergency operations on the school grounds.**
- **Met with a couple of local business owners concerning fire protection and alarm systems on their building. Made some recommendations.**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Nothing to report**

Facility: LED Lighting

- Project completed. **Finishing close out paper work.**
- Painting Fire house
Complete

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Don Brown contacted GM has accepted the order and we are on the build list but still unsure of delivery date.
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered Will call Monday and check on the progress, usually takes 3-4 months to manufacture. **Gear came in with some minor problems, supplier is correcting the problems.**

Fire Radio
Nothing to report

Grants

- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. **Have been informed that we will be receiving about \$25,000 of the request. Have to jump thru some federal government hoops to receive the funds. Will be working with IT company to complete a NATIONAL CYBER SECURITY REVIEW FORM to reach the next step.**
- I am requesting permission to apply for the annual Missouri Dept of Conservation Grant. This grant is a 50% match. I would like to apply for some hose, nozzles, adapters and pagers. Our match, should we get the grant, would be \$3,746.87. This amount would be available in the Rural Fire Account. **Grant request submitted**

County Firefighters Assn.:
Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

- **We had several members participate in the Annual Clayton 911 Memorial Stair Climb**
- **We participated in the Valle Homecoming Parade**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices

Installed

We now have **39** installed boxes in the city and **4** waiting to be installed.

Farmington City

Firefighters are considered part time employees for pay by the hour with minimum call in of 2 hours

Calls in the city $\$15.00 \times 2$ hour minimum = $\$30.00$ call

Mutual aid $\$9.00 \times 2 = \18.00 per call

Big River Fire District (Rural Bonne Terre)

No pay

Bonne Terre City

$\$5.00$ per call

Perryville city

$\$40.00$ per call no matter how long

$\$15.00$ per call if staged at firehouse

$\$40.00$ per training

Perry County Rural

Only get payed on billed out calls

$\$15.00$ per call

$\$7.50$ per call if staged at firehouse

We run between 200 and 240 calls per year



Community Development
OCT. September 2021 Staff Report
Activities for 9/4/21 – 10/8/21

Historic Preservation – Heritage Commission

- Meeting – Sept. 20th – 1 COA approved
- 1 COA and 5 Attestations approved administratively
- Pre-applied for 2 Historic Preservation Fund grants

Building Department / Code Enforcement

- Occupancy Permits / Inspections 25
- Building Permits Issued 12
- Demolition Permits 0
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0
- Old plans organized – awaiting cabinet construction
- Continuing process to transition to 2018 (possibly 2021) ICC codes

Rental Housing Advisory Commission

- Nothing new to report

Planning & Zoning

- Meeting – Oct. 7th – Approved recommendation for re-zoning at 175 Coyne – public hearing will be at 10/28 BOA meeting
- Also approved recommendation for transfer of Coyne Street – will be forwarded to BOA

Board of Adjustment

- Variance application received – meeting to be scheduled

Floodplain Management

- Nothing new to report

Property Maintenance

- 2018 Focus Properties Remaining 5
- Nuisance Property Issues 6
- Vegetation Nuisance Issues 1
- Building Code Violation Issues 2

Training

- Planning & Zoning UMSL Chancellor's Certificate – completed
- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21

- Preservation Advocacy & 117th Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar – completed
- Lead The Way: PHA Governance refresher training – completed
- 2018 Residential Building Inspection Institute – Gene completed